



**LHA EXECUTIVE COMMITTEE  
DRAFT MINUTES**

**Loess Hills Brent S. Olson  
Visitor's Center - Pisgah, IA**

**Wednesday, August 3, 2022**

The Executive Committee of the LHA was called to order at 1:00 PM, Wednesday, August 3, 2022 at Loess Hills Brent S. Olson Visitor's Center, Pisgah, IA by Chairman, Rich Pope with quorum declared. Introductions were made, and the travel sheet was signed.

Those present at today's meeting: Rich Pope, Bob Benton, Renea Anderson, Graham McGaffin, Lance Brisbois, Craig Patterson, Lynn Grobe, Patty McCall, Nick Beeck, Wes Fopma, from Representative Randy Feenstra's office, and Dawn Snyder.

**APPROVE MINUTES:** A Motion was made by Renea Anderson, seconded by Graham McGaffin to approve the June 1, 2022 LHA Executive Committee Minutes. Motion carried.

**APPROVE AGENDA:** A Motion was made by Bob Benton, seconded by Patty McCall to approve the August 3, 2022 LHA Executive Committee Agenda. Motion carried.

**TREASURER'S REPORT:** Renea Anderson presented the Treasurer's Report as of May 26, 2022 through August 2, 2022 to the Executive Committee Members. The Bills Paid Report showed payments for Secretary, Jeannette Riesberg's work, Business Publications Corp was paid \$590.75 for Travel IA Ads Invoice, Golden Hills RC & D was paid \$1,162.50 for 4<sup>th</sup> Qtr. Bookkeeping FY22, and \$62.01 for 4<sup>th</sup> Qtr. Postage/Domain/1099 filing. Total checks paid was \$3,017.16. Total checking account balance as of August 2, 2022 is \$13,304.97.

Motion was made by Dawn Snyder, seconded by Graham McGaffin to accept the Treasurer's Report. Motion carried.

**COMMITTEE REPORTS:**

**Stewardship:** Stewardship Committee Chairman, Lance Bribois reported that the Stewardship Committee did not meet this morning. Farm Bill Wildlife Biologist, Tabitha Panas was hired as the representative for the Loess Hills Alliance PL Position, representing Harrison, Pottawattamie, and Shelby Counties. Tabitha is taking over Jason Andersen's PL Position. Pheasants Forever & Quail Forever has announced that there is a job opening for a Farm Bill Wildlife Biologist position. This position will replace Jake Holt and represent Mills, Fremont, Montgomery, and Page Counties.

**Protection:** Protection Committee Chairman, Graham McGaffin reported that the Protection Committee met today at 11:00 AM. Reserve Funds to Obligate or Carryover FY21-22 is \$10,050.00. With the unobligated funds of \$10,050.00 FY21-22 and the FY22-23 allocated funds of \$9,000.00, a total of \$19,050.00 funds will be available for the 2022 RFP Grant. The updated RFP will be sent out to the LHA Members and the media by the end of August and be due back in the office by the 1<sup>st</sup> Friday of October.

**Economic:** Economic Development Chairman, Renea Anderson reported that the newly re-printed Loess Hills Birding, RVing, and Motorcycling Brochures have been getting distributed. “Thank You’s” continue to be received from the Lucky I Prize \$100.00 gift donation for Our Iowa magazine. The Loess Hills National Scenic Byway guidebooks will be presented at the Iowa State Fair and the Clay County Fair.

A Motion was made by Patty McCall, seconded by Bob Benton to accept the Committee Reports. Motion carried.

### **OLD BUSINESS:**

**Golden Hills/LHA Fiscal Management:** A letter from Cara Morgan, Golden Hills RC & D was read to the Executive Committee Members. They will be outsourcing their financial management to an accounting firm. Loess Hills Alliance will need to provide their own budgeting and reporting effective October 1, 2022. Lance Brisbois will continue to provide website services at \$50.00 per hour. A Motion was made by Renea Anderson, seconded by Dawn Snyder to table the Golden Hills/LHA Fiscal Management discussion until the next Executive Committee meeting on September 7, 2022 pending a meeting in August with Rich Pope, Renea Anderson, and Cara Morgan concerning cost and responsibilities. Motion carried.

### **NEW BUSINESS**

**Legislature Report:** Lobbyist, Craig Patterson reported that the 2022 Iowa Primary legislation is done. The State Legislatures are busy visiting with the public during the County & State fairs, parades, etc. Republican Representative, Bobby Kaufmann was named Chair of Iowa House Ways & Means Committee. (Tax Writing Committee) IWILL did not pass, but discussion will be continued into next year. Craig and Amy continue to reach out to the State Legislatures. With the new State Legislatures coming on board, the Loess Hills Alliance should reach out and educate them about the different projects that was done throughout the Loess Hills.

**FY22 Annual Budget:** At the June 1, 2022 Executive Committee meeting, the FY22-23 LHA Committee Budget Allocations were formally approved to each Committee as states:

Stewardship	\$9,000.00
Protection	\$9,000.00
Econ Dev.	\$9,000.00
Executive	\$9,000.00
Admin. Fees	\$4,000.00

A proposed LHA Executive budget was presented to the Executive Committee Members for a total of \$19,200.00.

Administrative Fee-LHDCA-\$1,000.00  
990 Preparation-\$350.00  
Office Assistant, Mileage-\$6,000.00  
Bookkeeping-\$6,500.00  
Insurance-\$850.00  
Lobbing (Campbell/Patterson)-\$3,500.00  
Postage, Office Supplies-\$500.00  
Website, Maintenance, & Domain Names-\$500.00  
Exhibit Space-Tourism Conference

A Motion was made by Bob Benton, seconded by Patty McCall to approve \$500.00 for Exhibit Space-Tourism Conference, which brings the budgeted LHA Executive Committee total of \$19,700.00 for FY22-23. Motion carried. A Motion was made by Patty McCall, seconded by Graham McGaffin to approve the full FY22-23 LHA Budget as amended. Motion carried.

**Committees-Annual Reports:** A suggestion was made by the State Legislatures to change the Loess Hills Alliance annual reports. With the new changes that will be made, please send project information and photographs to LHA Chairman, Rich Pope. The deadline for the annual report is September 15, 2022.

**Campbell/Patterson Consulting LLP Agreement:** The 2021 Campbell/Patterson Consulting Agreement between Loess Hills Alliance and Campbell/Patterson is in its 2<sup>nd</sup> year. A Motion was made by Graham McGaffin, seconded by Renea Anderson to accept the Campbell/Patterson Consulting LLP Agreement. Motion carried. The Loess Hills Alliance thanks Craig Patterson and Amy Campbell for all their work in promoting the Loess Hills and keeping everyone informed.

**ANNOUNCEMENTS:**

The REAP Grant deadline is August 15, 2022. The Iowa Department of Natural Resources will present the Grant.

A letter from Kandi Hughes, Grant City, MO, the winner of the Our Iowa magazine annual holiday writing contest “We start the story....and you finish it....” was presented to the Executive Committee Members. Kandi received a weekend getaway in the northern Loess Hills area, representing Plymouth and Woodbury Counties. She enjoyed a music show and dinner at Browns Century Theater, sampling sundaes from Wells Ice Cream Parlor, staying at The Chocolate Mansion, meals at SOHO Kitchen & Bar and El Fredo Pizza, seeing the bison at Broken Kettle Grasslands Reserve, walking the trails at Dorothy Pecaut Nature Center, riding a small engine train around the grounds of Siouxland Historical Railroad, and visiting Sergeant Floyd River Museum. Before leaving the Loess Hills area, Kandi enjoyed a meal at Uncommon Grounds, Sloan and visiting their gift shop.

**ADJOURN** A Motion was made by Bob Benton, seconded by Dawn Snyder to adjourn the meeting at 1:43 pm.

**Next Meeting** September 7, 2022 at 11:00 am.

Respectfully Submitted by  
Jeannette Riesberg